

Governors State University

Civil Service Senate Minutes

Wednesday, October 14, 2020
11:00 a.m. – WebEx

	Present	Excused	Absent		Present	Excused	Absent
Lura Brown (2020)		X		Johnsie McAuley-Davis (2020)	X		
Kim Ferkula (2020)	X			Brenda Moore (2020)	X		
Dorothea Franklin (2020)		X		Susie Morris (2021)		X	
Kathleen Frossard Fisher (2021)	X			Raquel Rios-Aguirre (2020)	X		
LaSheena Fuller (2020)	X			Deirdre Webb (2021)		X	
Lynette Johnson (2020)		X		Merri Wilkerson (2021)	X		
Sheryl Jones-Harper (2020)	X						

Guests: Ciara Noel, Program Coordinator; Jose De La Paz, Associate Director, Benefits & Employee Relations; Joan Johns Maloney, Coordinator of Benefits & Employee Relations; Scott Thesen, Specialist, Online Instruction; Brenda Hannigan, Administrative Assistant to the VP for Admin and Finance; Jacklyn Egolf, Senior Library Specialist; Markita Alexander, Human Resource Officer; Carin Cooper, Human Resource Officer; Kristina Houston, Associate Director of Employment; Rebecca Vowell, Human Resources Operations Manager; Lannie Brown-Simon, Deputy Director of Procurement; Monika Okitikpi, Graduate Placement Officer; Marcene Tyler, Procurement Officer Specialist; Michelle Sebasco, Program Director; Raynae Williams, Coordinator for Financial Services; Veronica Blair, Administrative Assistant; Tiffani Robertson, Program Coordinator, Associate Director Admissions; Konya Sledge, Program Assistant; Blaise Lukasiewicz, Documentation/Training Specialist; FeMia Haynes, Assistant Director; and Barbara Calibraro, Program Director.

Meeting Opened At: 11:11 AM by President Sheryl Jones-Harper. Attendance was taken via roll call by Kathleen Frossard Fisher

Approval of Minutes: Kathleen Frossard Fisher asked for the September 2020 minutes to be tabled. LaSheena Fuller made a motion to table the minutes to the next meeting. Merri Wilkerson seconded the motion and the motion passed. The minutes will be available at the next meeting.

Old Business:

Committee Reports:

1. **Governance Committee – Johnsie McAuley-Davis** The Governance Committee will meet tomorrow, October 15th. A call for volunteers for the Personnel Resolution Committee was issued. Volunteers included Karen Williams Blackmon, Jacklyn Egolf, Stephanie Contreras-Juarez, Tiffani Robertson, Lura Brown, Judy Ferneau, Raynae Williams, Scott Thesen, Luke Helm, Monica Holden and FeMia Haynes. A motion to approve the appointment of all volunteers to the committee was made by Kathleen Frossard Fisher and seconded by LaSheena Fuller. The motion was approved by the senate. Kathleen Frossard Fisher discussed the upcoming election. The time commitment is one hour a month to attend meetings. The Executive board meets once a month for an hour. There are 24 spots on the senate. 12 spots are open for two-year terms. There are also several one-year vacancies. There are various committees that Senators can join and new committees may be formed. The committee needs a listing of all current Civil Service employees. Joan Johns Maloney of HR will provide that information.
2. **Correspondence Committee - LaSheena Fuller** Bereavement planters were sent to the following Civil Service employees: Emma Ziems for the loss of her mother. Deirdre Webb for the loss of her father. Kevin Smith for the loss of his mother and Pat Rounsaville for the loss of her sister.
3. **Financial Committee –Dorothea Franklin** Tabled
4. **Affairs Committee –LaSheena Fuller** A survey was sent out for suggestions on how to hold Civil Service Day remotely. Civil Service employees are encouraged to provide any ideas for Civil Service Day or any other events that can be held remotely.
5. **Education Assistance Committee-Brenda Moore** Applications for the Spring 2021 awards will be available beginning on November 1st and will be accepted until January 5, 2021. At the January 15, 2021 Civil Service meeting, the winners will be pulled using Pickerwheel.

Representative Reports:

1. **EAC Committee Rep – Sheryl Jones-Harper** There is one trustee from each university. Sheryl will be attending the next meeting via WebEx on October 20th and will report back at the next Civil Service meeting.
2. **EOM Committee Rep – Raquel Rios Aguirre** The October winner will be announced by the end of the month. Raquel encourages people to nominate a coworker and send those nominations to HR.
3. **Dining Advisory Committee Report-Susie Morris** No Report
4. **President’s Report – Sheryl Jones Harper** The Town Hall meeting held for Civil Service Employees virtually was well attended. Enrollment is down for undergraduates and up for graduate students and there have been no layoffs during COVID19 restrictions at GSU. The university will be closed on Election Day, November 3rd. The President has announced a \$250 stipend for employees to cover unexpected expenses

due to COVID19. The payment date of the stipend is currently unknown. The new Vice President for Human Resources, Dr. Richard Enyard, has started at the university and will soon meet with the Civil Service Senate. The annual Council of Council, a meeting of the executive members of all the Illinois state universities councils and senates, will be held Friday, October 23rd via WebEx.

New Business:

There is no longer a day off awarded for those with good evaluations. It has been replaced by three holidays between Christmas and New Year's. A SURS retirement presentation will be held virtually on October 23rd. Employees can make an appointment at the clinic to receive a free flu shot. Homecoming is being held on October 17 and various activities will be held virtually. Employees are encouraged to join SUAA, an organization to protect retirement rights.

A motion was made by Johnsie McAuley-Davis to end the meeting. The motion was seconded by Merri Wilkerson. The motion passed. The meeting was closed at 12:00 PM.